

EMS Triage and Destination Plan Template Instructions

The following step-by-step instructions are provided to assist EMS Systems in customizing each of the four EMS Triage and Destination Plans.

1. Download each of the EMS Triage and Destination Plans from the web-site
2. Using Adobe Acrobat Reader (likely already installed on your computer) open the pdf file for each EMS Triage and Destination Plan template
3. Click over the Yellow Box at the bottom of the template and type in the name of your EMS System.



4. Click over the Destination boxes and enter the names of the hospitals in your EMS System's service area that meet the definition located in the Pearls and Definition section of the template.

<p>Transport to closest Community Hospital Listed</p> <p>Early Notification/Activation if Life Threatening</p>
<p>Insert:</p> <p>Community Hospital Name(s) Here</p>

5. Click over the time parameters that you feel need to be changed based on the unique needs of your EMS System. Remember the default time parameters represent the consensus of the EMS stakeholders within North Carolina.

**Pediatric Capable Hospital within a 50 minute
EMS transport?**

6. Save the file. You have now created your EMS System's Triage and Destination Plans.
7. Print the 4 EMS System Triage and Destination Plans and submit it to your OEMS Regional Specialist for review and approval (including a start date)
8. After OEMS approval, insert the 4 EMS Triage and Destination Plans into your EMS System Plan.
9. Educate all EMS personnel and staff on the Triage and Destination Plans.
10. Implement the Triage and Destination plans.

For Questions or Assistance, contact Greg Mears, MD at gdm@med.unc.edu